



School Counselor

Reports To: The Director of School Counseling

Job Overview: The School Counselor is a part of the Counseling Office and works with the Director of School Counseling to execute and implement the 4-year Counseling program at Purcell Marian High School.

The ideal candidate will provide academic, college/career, and social-emotional counseling services to students in grades 9-12. This position plays a critical role in supporting Purcell Marian student success, fostering personal growth, and preparing students for their post-secondary plans.

Qualifications:

- Bachelor's degree required, masters preferred
- School Counseling license is preferred or ability to quickly acquire certification
- Experience teaching or working in a diverse environment
- Familiarity with ASCA, NACAC, OACAC, OACTE, NCDA, and other professional organizations
- Excellent communication and interpersonal skills
- Ability to exercise excellent judgment in decision-making; work collaboratively, and gather and analyze data, compile information, and prepare reports
- Proficient in MS Office, particularly Word, Excel and PowerPoint, experience utilizing the Google Suite, Google Classroom, and Zoom
- Advanced knowledge of Overgrad, the Common Application, and other college and career oriented programs
- Uphold the core values associated to Purcell Marian, The Marianists, and the Archdiocese of Cincinnati.

Please send a cover letter and resume to info@purcellmarian.org. Purcell Marian is focused on inclusivity and developing a diverse team.